

# RISK ASSESSMENT Midsomer Norton RFC

Activity Assessed: External Areas of Club

Assessment Date: May 2018

Reference:

Name of Assessor: Neil Denning

Review Date: May 2019

| Ref No. | Hazard                               | Persons at Risk and How They Might be Harmed   | Controls Currently in Place   | Further Controls Recommended | Risk Rating | Action by Whom | Action by Date | Completed Date |
|---------|--------------------------------------|--|---|------------------------------|-------------|----------------|----------------|----------------|
|         | Slips Trips and Falls                | Employees,<br>Volunteers<br>Players and visitors<br>Contractors<br>Children<br><br>Injury from slips trips and falls from uneven or damaged surfaces, holes etc. | Ground surfaces, paths, steps, drainage covers etc., around the premises are even with no obvious tripping hazards.<br>The external areas are regularly monitored/inspected.<br>The external areas are adequately illuminated.<br>Arrangements are in place for adverse weather conditions e.g. grit for snowy/icy conditions.<br>Parking for disabled is provided as close to the club entrance as possible or suitable pathway. | Monitor                      | Low         |                |                |                |
|         | Falling items and External Fixtures. | Employees,<br>Volunteers<br>Players and visitors<br>Contractors<br>Children<br><br>Injury from being stuck by falling items. Cuts from sharp objects.            | The fabric of the building appears to be satisfactory with no obvious signs of unstable or loose brickwork, boarding, TV aerials, satellite dishes etc.<br>External seating/tables are maintained in good condition. Wooden fences are in good order with no sharp edges/nails protruding)<br>External building or store facility is secured to prevent unauthorised access.<br>Grounds maintenance equipment is kept secured.    | Monitor                      | Low         |                |                |                |
|         | Poor Lighting                        | Employees,<br>Volunteers<br>Players and visitors<br>Contractors<br>Children<br>Injury from slips, trips and falls.   | External lighting is in good order and functioning.   | Monitor                      | Low         |                |                |                |
|         | Broken Glass                         | Employees,<br>Volunteers<br>Players and visitors<br>Contractors<br>Children<br>Injury from cuts and infection  | All broken glass is immediately removed and disposed of safely in designated broken glass bins. Only plastic drinks glasses allowed in external areas.  | Monitor                      | Low         |                |                |                |
|         |                                      | Employees,<br>Volunteers<br>Players and visitors<br>Contractors  | A specific fire risk assessment has been carried out.<br>Gas cylinders if used for BBQ secured and suitably signed. Smoking not allowed on the premises.  | Monitor                      | Low         |                |                |                |

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|--|-------------------------------|---|---|------------|-----|--|--|--|
|  | Fire                          | Children<br>Injuries from burns and inhalation of smoke and fumes.  | Where the BBQ is used, it is well away from the club main building and gas store.<br>A suitable fire extinguisher is provided when the BBQ is being used.<br>The BBQ is supervised when in use and children kept away from the area when it's cooling off.<br>A check of the external area is carried out before closing up the club to ensure no risk of fire from the BBQ remains.<br>Fire exits are not obstructed.  |            |     |  |  |  |
|  | Hazardous Substances          | Employees,<br>Volunteers<br>Players and visitors<br>Contractors<br>Children<br>Ingestion of harmful substances. Animal waste (such as rat urine or dog waste) | Any harmful substances are locked away. Staff monitor the external areas periodically when club is open and children present.<br>There is a no dog policy   | Monitor    | Low |  |  |  |
|  | Delivery Vehicles             | Employees,<br>Volunteers<br>Players and visitors<br>Contractors<br>Children<br>People being hit by moving vehicles.   | Deliveries are organised for time periods when the club is closed to the general public.<br><br>The loading or unloading of delivery vehicles is supervised.  | Monitor    |     |  |  |  |
|  | Grounds maintenance equipment | Employees,<br>Volunteers<br>Players and visitors<br>Contractors<br><br>Being struck by moving plant equipment<br>Cuts, amputation<br>Burns                    | Ground maintenance equipment is kept secured and locked away when not in use (keys removed)<br>Suitable risk assessments have been undertaken for the use of the equipment.<br>Use of equipment is restricted to authorised and trained personnel only<br>Equipment is not used when club is open and children may be present.<br>Where grounds maintenance is carried out by a contractor the contractor has been vetted and has provided proof of competence.<br>Petrol is stored in small amounts and in suitable containers and signage provided. | Groundsman | Low |  |  |  |

### Risk Rating Key

|        |   |
|--------|---|
| High   | Death or permanent disability likely                  |
| Medium | Serious but reversible injury or health effect likely |
| Low    | Minor injury or health effect likely                  |

**Notes for Assessor**

This template is supplied as a generic form. Each club will be unique and have its own specific issues. Where an existing control is identified but is not yet implemented, it should be moved to the 'Further Controls Recommended' and then the 'Action' boxes completed with a timescale. The residual risk level should be reduced to a level which is as 'low as reasonably practicable'. If a control is not included in the 'Controls Currently in Place' but the club has implemented it, then it should be added into that column.

If a control or hazard is not applicable, then it should be deleted from the assessment form. Do not leave hazards or controls on the form that do not apply. This will only confuse people who read the assessment.

The assessment should be revised at least once a year. Additionally, it may need to be revised if the assessment is no longer considered valid (for example if the club has had repair or refurbishment work undertaken) if there has been an accident or if there has been a change to legislation that may apply.

Copies of risk assessments should be kept available in the club and should be read by anyone who needs to read them, this would include any employees, volunteers, contractors for example.